

Affidavit



**Indian-Non Judicial Stamp
Haryana Government**



Date : 08/08/2016

Certificate No. P0H2016H168



Stamp Duty Paid : ₹ 100

(Rs. Hundred Only)

GRN No. 20070686



Penalty : ₹ 0

(Rs. Zero Only)

Seller Detail

Name : Spd Hsspp

H.No/Floor : Na

Sector/Ward : 3f

Landmark : Siksha sadan sector 5

City/Village : Panchkula

District : Panchkula

State : Haryana

Phone : 9357445149

अशाक कुमार
स्टाम्प विकला
जिला अदालत पंचकुला



Purpose : AGREEMENT

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Memorandum of Understanding (MoU) Between

**Government of Haryana (GoH),
And
Kaivalya Educational Foundation (KEF)**

This Memorandum of understanding is made on 8th day of August, 2016 at HSSPP, Shiksha Sadan, Sector 5, Panchkula, Haryana

Between

Haryana School Shiksha Pariyojna Parishad having its office at Plot No 1-B, Shiksha Sadan, Sector 5, Panchkula, Haryana- 134109 through Deputy Director(Administration) hereinafter referred to as the **"HSSPP"** (which expression shall unless repugnant to the context of meaning there of be deemed to mean and include the successor or assignees) of the **First Part.**

And

M/s Kaivalya Education Foundation, Mumbai, Not For Profit company registered under section 25 of Indian Company Act with registration No:RD/25(i)/64/00/I1601 having his office at Piramal Tower, Peninsula Corporate Park, Ganpat Rao Kadam Marg, Lower Parel, Mumbai -400013, Maharashtra, India through its Program Director Mr. Manmohan Singh (duly authorized) hereinafter referred to as the **"KEF"** (which expression shall unless repugnant to the context or meaning thereof be deemed to mean and include his heirs, executors, administrators and assigns) of the **Second Part.**

Manmohan Singh

Whereas the HSSPP and KEF hereby enter into an agreement to implement the

A. School Leadership Development Program (hereinafter SLDP) for a period of five years (August 2016 to July 2021) to improve learning outcome of children in Government schools of Gurgaon district in the first phase and subsequently to provide support to other districts of Haryana. The key objective of SLDP is to improve learning outcome through leadership development of the Principals (herein after referred as Principals), selected teachers from these schools (hereinafter referred as teacher) and the associated Block Resource Persons (hereinafter BRPs & ABRCs).

B. Professional Development of District Education Officers (DEOs and DEEOs) for a period of five years (August 2016 to July 2021) to build the capacity to enable them to become effective and efficient leaders. This program will be reviewed on yearly basis by HSSPP.

A. Elements of the SLDP are outlined as under:

1. Key areas of SLDP: The SLDP will focus in the following key areas:

- Developing the leadership capabilities of Principals
- Developing the skills of teachers to transform their schools into model schools
- Enabling the Education Officers to provide support to Principals and Teachers
- Developing and strengthening effective school development plan

2. **Program inputs:** The SLDP will provide coherent and complementary inputs to Principals, the selected Teacher and the associated BRPs & ABRCs in the above mentioned areas.

a. **Principal Leadership Development Program:** PLDP aims to develop the capacities of minimum 100 Principals to transform them into competent school leaders. PLDP shall conduct:

- 12 days' workshop per year
- 12 days of on-site support per year provided to each school.
- Self Learning Materials

b. **Teacher Leadership Program:** TLP will select teachers from 100 schools in Haryana to be trained and coached on pedagogy, subject-disciplines, instructional practices, key areas of leadership to transform their schools into model schools. TLP shall conduct:

- 12 days' workshop per year
- 12 days of on-site support per year provided to each school □
Self Learning Materials

c. **Coach Leadership Program:** CLP aims at building perspectives of associated BRPs on leadership, Observation & Feedback Skills and conducting effective coaching conversations. CLP shall conduct:

- 6 days' workshop per year
- 6 days on-site support per year

3. **Student Learning Assessment:** A third party would conduct a base line and end line assessment of the children of different Govt. schools in the State of Haryana. The results will be used to assess the impact of the program and will be integrated for improved planning. The internal and external assessment can be conducted based on need.

B. Elements of the Professional Development of District Education Officers (DEOs & DEEOs) are outlined as under:

- a. **Perspective Building Workshops:** 3 days of training/workshop will be organized for 42 education administrators (21 DEOs and 21 DEEOs) by the KEF.

Role and Responsibilities of HSSPP

HSSPP shall

1. Select principal and teachers from each of the minimum 100 schools initially, in consultation with KEF to transform teachers' classroom transactions under the SLDP.
2. Ensure arrangement of venue required for workshops/trainings, review, exhibitions and meetings with DEOs, DEEOs, Principals, Teachers and BRPs.
3. Issue necessary orders and ensure participation of Principals, Teachers and BRPs in workshops and on-site support.
4. Reimburse applicable TA/DA to DEOs/DEEOs/Principals/Teachers/BRPs to attend workshops and meeting.
5. Avoid transfers of the selected participants during the next 5 years as far as possible for better functioning of the program. This is necessary to ensure that substantial change is created.
6. Constitute a committee under the chairmanship of the State Project Director, SSA and RMSA to conduct annual review of the program. The committee will be chaired by State Project Director, HSSPP or a representative authorized by him/her and will consist of HSSPP and KEF representatives.
7. Allow KEF to introduce innovative tools, technology and create case-studies for effective implementation of the MoU.
8. Allow KEF to prepare videos of classroom instructional process for providing better feedback support to teachers.
9. HSSPP will not be providing any fund to KEF, for this program.

Role and Responsibilities of KEF

KEF shall

1. Ensure that the agreed terms of MoU get executed to achieve the set goal.
2. Design capacity building program for DEOs, DEEOs, Principals, teachers and BRPs of HSSPP.
3. KEF will provide inputs to Principals and BRPs for a period of 5 years and for 4 years for teachers.
4. KEF will provide 3 days training/workshop for 21 DEOs and 21 DEEOs.
5. Recruit, induct and deploy human resource for training and support of the SLDP implementation.
6. Build capacity of Principals, selected teachers and BRPs through workshops, onsite support and other innovative ways.
7. Raise funds for the program from Indian and International CSR, funding agency and philanthropist to bear the cost of KEF.
8. Communicate regularly with key officials of HSSPP to share achievement, challenges and way forward to take better decision.
9. Conduct third party assessment and persue results for annual review.
10. Innovate and provide feasible solutions to the HSSPP to uplift the educational standards in its school system as a whole.
11. Design case studies, collate best practices, bring national and international best practices etc. on various aspects of education leadership
12. KEF will extend support for Residential Leadership Program of the Department of School Education.

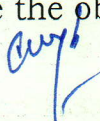
Validity of MOU

This MOU is valid for a period of 58 months /five years commencing from 8th August, 2016 to 7th August, 2021. The MOU may be further extended or renewed with the mutual consent of both the parties.

Termination of MOU

In the event that the performance of 'KEF' in the HSSPP is not found satisfactory and if there is any violation of terms and conditions of this MOU by KEF, the HSSPP will notify 'KEF' in writing of such poor performance, and in case "KEF" fails to improve its performance, the HSSPP may terminate this MOU by giving 1 (one) month notice in writing.

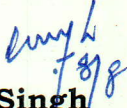
The MOU may also be terminated in case any misconduct or misrepresentation of data will be found on the part of KEF which is adversary to achieve the objective of this MOU.



This MOU may also be terminated by giving one month notice in writing by either party of this MOU.


Settlement of Disputes

Any dispute or differences arising out of this MOU or connected therewith which cannot be amicably settled between the parties, the same shall be finally settled under provision of Arbitration and Conciliation Act, 1996 (as amended from time to time) by Principal Secretary School Education, Govt. of Haryana or any officer appointed /nominated by Principal Secretary School Education, Govt. of Haryana, who shall be the sole arbitrator and the decision of the sole arbitrator shall be final and binding upon the parties. The proceedings of arbitration shall be held at Chandigarh/Panchkula.


Zile Singh
Deputy Director (Admn.)
Deputy Director (Administration)
Panchkula

For and on behalf of the FIRST
PARTY:
Haryana School Shiksha Pariyojna
Parishad
Plot No. 1/B, Shiksha Sadan, Sector-
5, Panchkula, India


WITNESS :

Signature: 
Name: Dr. Bal Kishan
Designation: Consultant (Alg)
Office Seal:
Date: 8/08/2016


Manmohan Singh
Program Director,

For and on behalf of the SECOND
PARTY:
'KEF', Piramal Tower, Peninsula
Corporate Park, Ganpat Rao Kadam
Marg, Lower Parel, Mumbai -400013,
Maharashtra

WITNESS :

Signature: 
Name: AJAY KUMAR
Designation: Programme Manager
KEF.
Office Seal:
Date: 08/08/16